

## **Student Data Collection Notice**

### **Necessary Student Data**

Necessary student data means data required by state statute or federal law to conduct the regular activities of the school.

- Student Name, Date of Birth, and sex

- Parent and student contact information and custodial parent information

- A student identification number (including the student's school ID number and the state assigned student identifier, or SSID)

- Local, state, and national assessment results or an exception from taking a local, state or national assessment (click here for more information on assessments)

- Courses taken and completed, credits earned, and other transcript information

- Course grades and grade point average

- Grade level and expected graduation date or graduation cohort

- Degree, diploma, credential attainment, and other school information

- Attendance and mobility

- Drop-out data

- Immunization record or an exception from an immunization record

- Race, ethnicity, or tribal affiliation

- Remediation efforts

- An exception from a vision screening required under Section 53G-9-404 or information collected from a vision screening described in Utah Code 53G-9-404

- Information related to the Utah Registry of Autism and Development Disabilities (URADD) described in Utah Code Section 26 7-4

- Student injury information

- A disciplinary record created and maintained as described in Utah Code Section 53E-9-306

- Juvenile delinquency records

- English language learner status

- Child find and special education evaluation data related to initiation of an IEP

### **Optional Student Data**

We may only collect optional student data with written consent from the student's parent or from a student who has turned 18.

- Information related to an IEP or needed to provide special needs services

- Biometric information used to identify the student

- Information require for a student to participate in an optional federal or state program (e.g., information related to applying for free or reduced lunch/fees)

Certain sensitive information on students collected via a psychological or psychiatric examination, test, or treatment, or any survey, analysis, or evaluation will only be collected with parental consent. You will receive a separate consent form in these cases. See our Protection of Pupil Rights Act (PPRA) notice for more information.

### **Prohibited Collections**

We will not collect a student’s social security number or criminal record, except as required by Utah Code Section 78A-6-112(3).

### **Data Sharing**

We will only share student data in accordance with the Family Educational Rights and Privacy Act (FERPA), which generally requires written parental consent before sharing student data. FERPA includes several exceptions to this rule, where we may share student data without parental consent. For more information on third parties receiving student information from us, see our Metadata Dictionary.

### **Benefits, Risks, and Parent Choices**

The collection, use and sharing of student data has both benefits and risks. Parents and students should learn about these benefits and make choices regarding student data accordingly. Parents are given the following choices regarding student data:

- Choice to *request to review* education records of their children and request an explanation or interpretation of the records

- Choice to *contest the accuracy* of certain records potentially leading to the correction, expungement, or deletion of the record

- Choice to *opt into* certain data collection

- Choice to *opt out* of certain data exchanges

- Information that has been classified as directory information

Parents of students with an IEP may have their information shared with the Utah Registry of Autism and Developmental Disabilities (URADD). If included in this data exchange, parents will receive a separate notice within 30 days of the exchange, informing them of their right to opt out.

- Choice to *file a complaint* if you believe the school or its agents are violating your rights under FERPA or Utah’s Student Data Protection Act. If you have a complaint or concern, we recommend starting locally and then escalating to the state and US Department of Education

UTAH ARTS ACADEMY

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Utah State Board of Education

Report your concern with the USBE hotline

US Department of Education

Report your concern here

### **Storage and Security**

In accordance with Board Rule R277-487-3(14), we have adopted a cybersecurity framework called the CIS controls.