

## **Directory Information Notice**

### **Directory Information**

The Family Educational Rights and Privacy Act (FERPA), a Federal Law, requires that Utah Arts Academy, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Utah Arts Academy may disclose appropriately designated "directory information" without written consent, unless you have advised UAA to the contrary in accordance with UAA procedures.

### **Purpose of directory information**

The primary purpose of directory information is to allow UAA to include information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a performance
- The annual yearbook
- Honor roll or other recognition lists
- Graduation programs

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks.

### **Military recruiters and institutions of higher education**

In addition, two federal laws require local education agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters or institutions of high education, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

### **Opting Out**

If you do not want UAA to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent, you must notify UAA in writing by August 30<sup>th</sup>.

### **What information is designated directory information?**

UAA has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Email address
- Date of birth
- Dates of attendance
- Grade Level
- Participation in officially recognized activities
- Degrees, honors and awards received

A student ID number or other unique personal identifier that is displayed on a student ID badge, but only if the identifier cannot be used to gain access to education records.